

Trinity Academy Bradford

Meeting: Parental Committee Meeting		Date: Thursday 11 April 2024	
Present: Clare McQueen (CMN), Nic Underhill (NUL), H.Heer, D. Kegan, T.Williams, N.Fitzgerald, B.Goss, Minutes: K Tiffany (KTY)		Location: Conference Room - Trinity Academy Bradford	
Apologies: Tom Taylor (TTR), S.Sharif, L.Slow, M.Keating			
Agenda Item:	Information		Action
1	Welcome and introductions.		
1.1	CMN introduced NUL & KTY and apologised that TTR was unavailable to attend the meeting.		
1.2	CMN explained that the agenda items this evening were a result of the parent voice feedback but that members of the committee were welcome to make suggestions for changes to all aspects of the meeting.		
1.3	CMN explained that the Ofsted visit had taken place. The visit consists of a phone call on day one, with a visit over the following two days with 4 inspectors. The inspectors look at four strands during their visit, Personal Development, Behaviour and Attitudes, Leadership and Management and Quality of Education. The draft report is not yet available, so we are unable to share details of the outcome. The draft report is expected within 4-5 weeks of an inspection with the final report being published around 8 weeks later. The outcome and details of the report will be added to the agenda of a future Parental Committee meeting.		
1.4	There will be one meeting planned before the summer break; the details will be shared with members shortly. Due to the nature of the role, and some members' children due to leave the academy this year, there will be opportunities for new members to join the committee. This will be communicated with the wider parent body.		
2	<u>Personal development</u>		
2.1	Nic Underhill is Assistant Principal with responsibility for the Personal Development curriculum. She explained the three phase system and summarised some of the initiatives within each phase, such as Graduation, Trinity Challenge, Student Committee etc. Professional Standards underpins all of this and is a focus for one hour per week during tutor time.		
2.2	Q – Will the Period 6 lesson that Year 10 and 11 stay for remain in place? A – Yes this is built into the curriculum time.		
2.3	Q – Clubs at Halifax are mandatory but they're not at TAB, why is this? A – There is an expectation that all students in Year 7 & 8 attend one club per week and this forms part of their Graduation criteria.		
2.4	There was a discussion around communication from the academy, issues with one parent not receiving information which can be rectified by Admin. Also, messages going out without stating which child it is aimed at causes some confusion for parents with more than one child at the academy. This will be picked up by the admin team.		
2.5	<u>Curriculum for Life</u> The Curriculum for Life provision encompasses three focus areas, Healthy Relationships, Health and Wellbeing and Living in the Wider World. Each student has a 40 minute lesson per week. The curriculum map can be viewed on the academy website alongside parent guides which may be useful to parents who want to have follow up conversations around topics covered within C4L lessons. Q – Have many parents chosen to withdraw their child from some of the content? A – There have been enquiries, but none have formally withdrawn. There are elements of the curriculum that are mandatory to cover in education.		KTY
2.6	The academy uses data from 'Cause for Concern' forms and 'Call It Out' to highlight topics which may be relevant, and the curriculum is adapted to cover those.		

2.7	The Masters of Recall tests include topics from C4L, British Values and Professional Standards so results are assessed and where needed topics are retaught. Any sensitive topics are highlighted in advance so that teachers and students can be excused from the lessons if it may be challenging or sensitive for them.	
2.8	<p>Q – When these decisions are made, how do you inform parents?</p> <p>A – We can consider using the Phase Leader newsletter to inform parents further.</p> <p>Q – How do you ensure confidentiality if students are removed from the lessons?</p> <p>A – There are various strategies we can take to ensure that confidentiality is maintained.</p>	
3	Careers	
3.1	NUL explained that as an academy we meet the 8 Gatsby benchmarks. We track destinations data so that we are able to adapt our approach in future years. Careers is focussed on more so within Year 10 and 11 and we have C&K Careers Advisors on site who meet with students and can offer advice and support, they guide students to select two choices when they leave Year 11. Students who attended TAB are entitled to C&K Careers support throughout Year 12 & 13 regardless of which college they attend.	
3.2	<p>Q – What parent involvement is there with this?</p> <p>A – There is a careers update on each Phase newsletter, and we share information about events or activities via the social media channels.</p>	
3.3	<p>Q – When a student has attended a C&K Career appointment, how is the parent informed?</p> <p>A – The discussions are confidential, however, C&K careers also attend the PCE events so that parents can discuss with them if they wish. They will also be present on results day in the Summer, should students wish to access this.</p>	
3.4	There was further discussion around C4L not being discussed during parents' evenings (PCE) and that reports can be confusing with targets showing 'working towards' but being due to content not having been taught. Year Managers are available at PCEs so issues can be raised with them, and reports are issued prior to PCE evenings so that any questions around these can be addressed with teachers.	
3.5	NUL explained Progress 8 measurements and that the following year does not have any benchmarking data due to covid. The academy carried out CATs tests, outcomes will be from attainment data.	
4	Scholars	
4.1	Scholars is a new initiative that has been launched with a targeted Year 8 group. 14 students were selected to trial the programme which will eventually run across all year groups. The initiative was formed from the Scholars programme that TSFA run. It aims to support students with applying for places at Oxbridge universities or medical/ dentistry courses.	
4.2	<p>Q – What is the criteria and how do you decide who will be successful later in life?</p> <p>A – The criteria include Graduation criteria, attendance, overall behaviour, and academic ability. Oxford and Cambridge will only select the academically elite students therefore the criteria for the programme with our Trinity Academy Sixth Form includes average point scores from GCSEs. Students must have a good attitude and the cohort can change if a student does not continue to demonstrate that they should be on the programme. The programme doesn't decide who will be successful and our personal development provision as a whole supports all students in the academy to be successful.</p>	
4.3	This programme is aimed at academic achievement, but it is not the only initiative available to students, we run the Graduation and Trinity Challenge programmes which cater for other skills. All students in Year 10 and 11 have opportunities to develop interview skills and listen to speakers from various universities and professions. The programme will be reviewed and launched to the wider year group in September.	

5	AOB:	
5.1	Members of the committee felt that parental engagement may have dropped since the introduction of the parental committee, as the community may appreciate the content of the meetings being shared, alongside the minutes. This will be considered.	
5.2	The application process for the Scholars programme did not include an interview process; this will be developed and potentially introduced going forward, current members will have to submit reasoning for staying on the programme. All student committee members and School Prefects do go through an interview process to give them the experience of being interviewed.	
5.3	The committee asked about the balance of teaching mixed ability sets. CMN explained the L&R bands and that within both bands there are differing current and target grades, despite the sets. This is the nature of teaching, and teachers are supported to deliver their curriculum via weekly CPD training. Regular feedback is also given to teachers as part of our robust quality assurance procedures. The academy operates an 'open door' policy and classes are regularly visited by lead teachers and SLG.	
5.4	The committee asked about staff turnover as students often say they have a substitute teacher. There are occasions when lessons need to be covered by someone other than their usual teacher, recent examples include the Outward Bound residential for Year 7 which means teachers are away from site. However, we often use subject experts to cover classes and not external cover, so that the quality of teaching remains high. Trinity TV can also be accessed to allow subject specialist teachers to deliver the lessons.	
5.5	Committee members are invited to request topics to be added to the next agenda if they like. The date of the next meeting will be communicated shortly.	

Item	Action	Lead
2.4	Messages to be sent including student name	KTY